

Latham House Medical Practice Patient Reference Group

MINUTES OF MEETING

Meeting	LHMP PRG	Date	6 April 2023
		Time	10:30hrs
Location Zoom Meetings			
Present Jane Horn (JH) (Chair) Malise Graham (MG) Angie Phillips (AP) (LHMP representative) Paul Crosbie (PC)(LHMP) Mike Kitching (MK) (Secretary) Louise Finn (LF)			

ITEM	DISCUSSION	ACTION
1.	Apologies and Welcome a) Apologies were received from Peter Roffey (PR), Michelle Howard (MH), Julian Crew (JC), Aysha Rahman (AR) and David Hayton-Hill.	
2.	Speaker – Paul Crosbie – Practice Manager a) It was noted that, following a restructure of constituencies our MP has been selected as the prospective candidate for Rutland and Stamford and the current MP for Charnwood has been selected as the prospective candidate for Melton and Syston, which will come into effect at the next general election. b) Covid-19 Booster Jabs. a. Care Homes and Housebound patients by the end of May. b. Over 75s and Special cases by the end of June. c. Bookings will be available once the practice knows what the vaccine delivery dates are. d. This booster is a new vaccine. c) The underuse of Melton Hospital is a cause of concern. a. It was agreed that PC would email the Integrated Care Board (ICB) to acquire further information and will copy MH. d) PC is working on the practice financial year end, the new contract for the next year and the digital strategy of the practice. e) Head count at the practice is stable but we continue to attempt to recruit. f) The Asfordby surgery is being used for Post-Covid and Women's Health. g) The practice is hoping to make use of Section 106 money from the new build construction around Melton to free up space and invest in a Digital Consultation Suite in the building. h) Telephones. a. As part of the new contract, the practice is moving from an analogue to a digital phone service. b. This will also lead to better statistics. There is a recent article regarding the difficulty all practices are having with recruitment and retention' https://www.thetimes.co.uk/article/gp-crisis-nhs-burnout-patient-numbers-uk-2023-times-health-commission-6twwn0992 i) The members discussed a recent Facebook post. a. It turned out that the post was from someone who is not a patient of this practice.	PC

	<p>j) Finally, PC asked us to consider the question – What can the PRG do for the practice?</p> <p>a. The members agreed think about possible answers and revisit the question at the next meeting.</p>	ALL
3.	<p>Minutes of the Meeting of 2nd February 2023</p> <p>a) The minutes of the last meeting were accepted as a true and accurate record of the meeting.</p>	
4.	<p>Matters Arising – Action List</p> <p>a) 2.n.d - Speaker – Sally Greaves – Operation Manager - It was agreed that we should try and get a senior pharmacist to talk to us about their work – completed.</p> <p>a. They are happy to talk to the PRG at a date to be confirmed.</p> <p>b) 4.b.b to 4.b.d - Practice update - Can the hospital be used more? – completed.</p> <p>a. It was agreed to write to the Integrated Care Board (ICB) asking why the hospital is not on all the relevant lists – see action 2.c.a.</p> <p>c) 4.d.d - Matters Arising – Action List - Should the PRG rerun the survey that we used to run annually - MK to create a proforma survey based on the discussions during the meeting – ongoing.</p> <p>d) 4.d.e - Matters Arising – Action List - Should the PRG rerun the survey that we used to run annually - Produce a list showing percentages of patients by age group – ongoing.</p> <p>e) 6.b - Chairs report - Sarah Culpin – Cavell Star - It was agreed by the members that the chair would write to Sarah and offer our congratulations and best wishes – completed.</p> <p>f) 10 - Date, Time & Location of Next Meeting - It was agreed that the secretary should contact NAG and DHH as they've not attended recent meetings</p>	<p>MK</p> <p>AP</p> <p>MK</p>
5.	<p>Items for Any Other Business</p> <p>a) None.</p>	
6.	<p>Chairs Report</p> <p>a) The chair wrote to Sarah Culpin.</p> <p>b) They also wrote to the ICB but have received no response.</p> <p>a. The members had a general discussion regarding the options available.</p> <p>b. It was agreed that Melton Hospital should become an agenda item.</p> <p>c. Attempt to acquire an email contact from the ICB.</p> <p>d. The chair to write to our MP and Sue Venables.</p> <p>e. It was agreed that this might be the most important thing we could be doing.</p>	<p>MK</p> <p>AP</p> <p>JH</p>
7.	<p>Practice Update</p> <p>a) Extended wait times for routine appointments with some of our GP team.</p> <p>a) In recognition of the continuing concerns from patients and staff regarding extended wait times for routine appointments with some of our GP team, we have shared an open letter on our website today and Paul is sharing a similar version with our MP.</p> <p>b) This is available here: https://www.lhmp.co.uk/2023/04/06/extended-wait-times-for-routine-appointments-with-some-of-our-gp-team/</p> <p>b) Recruitment</p> <p>a) We are still recruiting and making use of locums.</p> <p>c) New Practice booklet</p> <p>a) We've been working on making this more user friendly but more importantly, more accurate! This is now available on our website at https://www.lhmp.co.uk/the-practice/practice-booklet/</p> <p>d) Health Event</p> <p>a) Myself and the care coordinator team are investigating running a health event at the Practice – this is work just started so more news to follow</p>	

	e) MG mentioned that he attended an Health Event about 3 weeks ago and this had approximately 30 attendees.	
8.	Secretary's Report a) Statistics for the new website will be provided at the next meeting.	MK
9.	Any Other Business a) None.	
10	Date, Time & Location of Next Meeting Next PRG meeting, 8 th June 2023, 10:30. All meetings are currently ZOOM meetings. 2023 meetings 3 rd August 5 th October 7 th December	